

# BLANKET PURCHASE ORDER

## STATE OF MARYLAND

\*\*\*\*\* STATE OF MARYLAND \*\*\*\*\*

BPO NO: 001B1600386

PRINT DATE: 03/11/21

PAGE: 01

### SHIP TO:

AS SPECIFIED ON INDIVIDUAL ORDERS

### VENDOR ID:

POWERHOUSE TOOL & SUPPLY INC  
201-C1 RITCHIE RD

CAPITOL HEIGHTS, MD 20743  
(301 )350-8200

### REFER QUESTIONS TO:

MILTON FERGUSON  
(410 )767-4612  
ALEX.FERGUSON@MARYLAND.GOV

### ITB:

EXPR DATE: 04/20/22  
POST DATE: 03/11/21

DISCOUNT TERMS: . NET 30 DAY  
CONTRACT AMOUNT: .00

### TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

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STATEWIDE CONTRACT  
FOR  
ABSORBENT MATERIAL

\*\*\*\*\*

THIS IS (1) ONE OF (2) TWO RENEWAL OPTIONS.

OPTION ONE TERM: APRIL 21, 2021 THROUGH APRIL 20, 2022, UNDER THE  
SAME TERMS, CONDITIONS, PROVISIONS, AND PRICE.

THIS CONTRACT IS SUBJECT TO THE TERMS AND CONDITIONS OF A COMMODITIES  
CONTRACT OVER \$25,000.00.

THE PURPOSE OF THIS CONTRACT IS TO OBTAIN A SOURCE OF SUPPLY OF  
ABSORBENT MATERIAL AT A FIRM FIXED PRICE WITH NO OPTIONS TO  
INCREASE.

THE STATE RESERVES THE RIGHT TO INSPECT EACH SHIPMENT PRIOR TO  
ACCEPTANCE BY THE STATE FOR COMPLIANCE WITH THE SPECIFICATION HEREIN.

VENDOR REPRESENTATIVE CONTACT: IVY SPEAKE  
EMAIL ADDRESS: IVY@POWERHOUSETOOLSUPPLY.COM  
TELEPHONE #(301) 350-8200

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# BLANKET PURCHASE ORDER

## STATE OF MARYLAND

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**BPO NO:** 001B1600386

**PRINT DATE:** 03/11/21

**PAGE:** 02

**TERMS (cont'd):**

AGENCY CONTACT: MILTON FERGUSON  
EMAIL ADDRESS: MILTON.FERGUSON@MARYLAND.GOV  
TELEPHONE #(410) 767-4612

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
0001	48574-900000	BG	19.9500

ABSORBENT MATERIAL "W" HYDOCARBON - 100% RECLAIMED SHORT FIBER WOOD PULP

ABSORBENT MATERIAL MUST MEET THE FOLLOWING MATERIAL, PACKAGING AND DELIVERY SPECIFICATIONS. ANY MATERIAL THAT DOES NOT MEET THESE SPECIFICATIONS WILL NOT BE ACCEPTED WITHOUT THE EXPRESS PRIOR APPROVAL OF THE MARYLAND DEPARTMENT OF THE ENVIRONMENT EMERGENCY RESPONSE DIVISION.

SEE ATTACHED SPECIFICATIONS.

\_\_\_\_\_ END OF ITEM LIST \_\_\_\_\_

THIS PROCUREMENT WAS CONDUCTED AS A COMPETITIVE SEALED BID. THE AWARD WAS MADE TO THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER (BASIS FOR AWARD).

VENDOR MUST INCLUDE THE 9-DIGIT ZIP CODE OF COMPANY ADDRESS ON ALL INVOICES. FAILURE TO DO SO MAY RESULT IN DELAY OF PAYMENT.

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PRINT DATE: 03/11/21

PAGE: 03

### TERMS (cont'd):

ALL PRODUCTS USED IN PACKING TO CUSHION AND PROTECT DURING THE SHIPMENT OF COMMODITIES ARE TO BE MADE OF RECYCLED, REYCLABLE, AND/OR BIODEGRADABLE MATERIALS.

\*\*\*\*\*  
C O N T R A C T  
\*\*\*\*\*

AVAILABLE TO: DESIGNATED AGENCY ONLY ( )  
ALL STATE OF MARYLAND AGENCIES (X)  
STATE AGENCIES AND POLITICAL SUBDIVISIONS ( )

AFTER AWARD OF THE CONTRACT, THE CONTRACT SHALL BE ADMINISTERED, WHOLLY OR IN PART (AS DETERMINED BY THE STATE OF MARYLAND), USING EMARYLAND MARKETPLACE, THE STATE OF MARYLAND'S INTERNET-BASED PROCUREMENT SYSTEM. THE CONTRACTOR SHALL, AS REQUIRED BY THE STATE:

1. ENTER INTO A CONTRACTUAL AGREEMENT WITH THE STATE OF MARYLAND'S CONTRACT PROVIDER OF EMARYLAND MARKETPLACE FOR THE PAYMENT OF A 1% TRANSACTION FEE NOT TO EXCEED \$500 FOR EACH PURCHASE ORDER GENERATED IN THE SYSTEM.  
THE PROCESSING FEE SHALL BE SUBMITTED TO THE DEPARTMENT OF GENERAL SERVICES, FISCAL SERVICES DIVISION, 301 WEST PRESTON STREET, ROOM 1309, BALTIMORE, MARYLAND 21201, WITHIN TEN (10) CALENDAR DAYS FOLLOWING THE END OF EACH CALENDAR MONTH ALONG WITH THE USAGE REPORT DOCUMENTING ALL CONTRACT SALES TO THE PROCUREMENT OFFICER IRIS LESTER BELL@MARYLAND.GOV AND AWAWU.SALAKO@MARYLAND.GOV
2. ACCEPT AND PROCESS ORDERS, BILLINGS, PAYMENTS AND OTHER TRANS-ACTIONS USING EMARYLAND MARKETPLACE THROUGH THE USE OF CREDIT PURCHASING CARD, ELECTRONIC CARD, ETC. AS THE PREFERRED PAYMENT INSTRUMENTS FROM STATE AND LOCAL GOVERNMENTAL AGENCIES AUTHORIZED TO USE THIS CONTRACT AND ACCEPT PAYMENT BY INVOICE WHERE THE PAYMENT AMOUNT EXCEEDS THE CREDIT LIMIT IF OR NO OTHER MEANS PAYMENT IS AVAILABLE;
3. INTERACT AND INTERFACE WITH EMARYLAND MARKETPLACE, THE PROCUREMENT OFFICER, AND CONTRACTORS PROVIDING EMARYLAND MARKETPLACE TO THE STATE; AND
4. COMPLY WITH ALL STATE PROCEDURES AND REQUIREMENTS RESPECTING EMARYLAND MARKETPLACE.

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**PAGE:** 04

### TERMS (cont'd):

A REPORT MUST BE FURNISHED BY THE SUCCESSFUL VENDOR MONTHLY DETAILING THE PURCHASES OF ALL ITEMS ON CONTRACT. THE REPORT MUST BE IN EXCEL FORMAT. FORMAT SHALL BE AT VENDORS OPTION PROVIDING THAT, AS A MINIMUM, THE REPORT REFLECTS THE CONTRACT NUMBER, CONTRACT ITEM NUMBER, THE DOLLAR VOLUME PURCHASED OF EACH ITEM, AGENCY IDENTIFICATION, AND THE CONTRACT TOTAL. THE REPORT MUST BE FILED WITHIN THIRTY (30) DAYS AFTER THE END OF EACH REPORTING PERIOD. ANY EXCEPTION TO THIS MANDATORY REQUIREMENT MAY RESULT IN CANCELLATION OF THE AWARD. FAILURE TO PROVIDE THE REPORT WITH THE MINIMUM REQUIRED

ALL COSTS AND EXPENSES OF COMPLYING WITH THIS PROVISION SHALL BE BORNE BY THE CONTRACTOR AT NO ADDITIONAL COST TO THE STATE.

FOR ADDITIONAL INFORMATION CONCERNING EMARYLAND MARKETPLACE, PLEASE CONTACT LISA MCDONALD AT (410)767-4084 OR LISA.MCDONALD@MARYLAND.GOV.

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**AUTHORIZED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**BUYER AUTHORIZED DESIGNEE**